

NAAC Accredited A++ Grade

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

MAIDAN GARHI, NEW DELHI-110 068

MINUTES OF THE 4th MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE COMMITTEE HELD ON 22nd FEBRUARY 2024 AT 11.30 AM IN THE BOARD ROOM, VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI-110 068.

Following attended the meeting on 22nd February 2024:

1.	Prof. Nageshwar Rao, Vice-Chancellor, IGNOU	Chairperson
2.	Prof. Manimala Das, Former VC of NSOU	External Member
3.	Prof. Ashok Sharma, Former VC of VMOU	External Member
4.	Prof. Santosh Panda, Director, STRIDE	Member
5.	Prof. Sunita Malhotra, SOS	Member
6.	Prof. P V Suresh, Director SOCIS	Member
7.	Prof. Meenal Mishra, Director, SOS	Member
8.	Prof. Kaushalya, Director, SOH	Member
9.	Dr. Alok Chaube, Registrar, Admin	Member
10.	Prof. Manjulika Srivastava, Director, CIQA	Member Secretary

Dr. Jitendra Gangwar, Finance Officer, IGNOU Member of the committee could not attend the meeting due to his pre-occupation. Prof. P. Srinivas Kumar Director SOET could not attend the meeting as he was on leave.

Dr. Navita Abrol, Assistant Director, CIQA and Dr. Shekhar Suman, Assistant Director, CIQA were present to provide the academic inputs to Member Secretary and Committee.

Prof. Manjulika Srivastava, Member Secretary welcomed the Chairperson and members of the Committee. Thereafter, she invited the Chairperson of the Committee, Prof. Nageshwar Rao, Vice-Chancellor, IGNOU to give his opening remarks.

At the outset, the Vice-Chancellor and Chairperson welcomed all the members including the newly joined member of the CIQA Committee viz Prof. P. Srinivas Kumar Director SOET in absentia. The Vice-Chancellor expressed his gratitude to Prof. Swaraj Basu, the outgoing member of the CIQA Committee. He appreciated Prof. Basu's valuable contributions as a member of the CIQA Committee and his participation in various other CIQA committees that were set up to improve the quality of the university.

He praised the contributions of several CIQA Committee members to the university, including Prof Meenal Mishra, Prof Sunita Malhotra, Prof Santosh Panda, and Prof Kaushalya.

In his opening remarks he apprised the CIQA Committee about the developments that took place after the last meeting of CIQA Committee. He provided a comprehensive update on the University's progress in implementing the Four Year Undergraduate Programmes. He specifically highlighted the launch of 19 new undergraduate programs, which will offer students a wider range of educational opportunities. This announcement was made in the presence of the Chairperson of UGC, adding further significance to the occasion. He highlighted that the Indira Gandhi National Open University (IGNOU) has been acknowledged by the University Grants Commission (UGC) and the Ministry of Education (MoE) for its significant contribution in facilitating the registration of the largest number of students in the National Academic Depository (NAD), which is 32 lakh. This number has further increased to 42 lakh after the recently concluded Convocation. SWAYAM and SWAYAM + courses also need accreditation.

He apprised the members that Radhakrishnan committee recommended a set of transformative reforms to strengthen the periodic approval, assessment and accreditation, and ranking of Indian HEIs. There will be Binary Accreditation and Maturity-Based Graded Accreditation focusing on processes, outcomes and impact across different attributes of HEIs, instead of being mere input-centric.

He took a moment to express his appreciation to Director CIQA, Prof Manjulika Srivastava, and her dedicated team for their contributions and efforts in enhancing the quality of University related activities, conducting regular assessments, implementing new strategies, and providing valuable guidance to ensure that the University's activities are of the utmost quality. Their hard work and their efforts have not gone unnoticed.

NBA has recently unveiled a new ranking process for Open Universities and the universities need to submit detailed data regarding their academic programmes, faculty, research publications, and other relevant metrics. CIQA and its team are working to ensure that we meet the criteria required for this ranking.

Thereafter, the following Agenda Items were discussed in the meeting and the decisions taken thereof:

ITEM NO.	To apprise the Committee of the approval of the minutes of the Third meeting of the Centre for Internal Quality Assurance Committee (CIQAC) by the BOM -reg.
CIQAC 4.1.1	The committee was apprised of the approval of the minutes of the third meeting of the Centre for Internal Quality Assurance Committee (CIQAC) held on 6 th February, 2023 in the 154 th Meeting of the BOM held on 27 th February 2023 vide Agenda Item No.19 whose minutes were confirmed in the 156 th meeting of the BOM held on 12 th July 2023. The BOM after detailed deliberation noted the decisions taken by CIQAC.
CIQAC 4.1.2	Decision: The committee noted the approval of the minutes of the third meeting of the Centre for Internal Quality Assurance Committee (CIQAC) by a statutory body of the University.
ITEM NO.	To apprise the Committee of the Action Taken Report on the Minutes of the third Meeting of the CIQA Committee-reg.
CIQAC 4.2.1	The Director, CIQA presented the agenda before the Committee. She apprised the Committee on action taken report on the Minutes of the

	Third Meeting of the CIQA Committee.
CIQAC 4.2.2	Decision: The chairperson desired that a meeting be arranged with IGNOUTA (T) to clarify the issues on the draft research and promotion policy submitted by CIQA.
ITEM NO. 4.3	To apprise the Committee of the Submission of IGNOU AQAR 2022-2023 on the NAAC Portal-reg.
CIQAC 4.3.1	The Director, CIQA presented the agenda before the Committee. She informed the committee that IGNOU had prepared the Annual Quality Assessment Report (AQAR) for the year 2022-2023 as per the directions received from the NAAC, that the University had to submit to NAAC by 29 th February, 2024.
CIQAC 4.3.2	Decision: The members noted efforts taken by CIQA in compiling the AQAR and timely submission of it to NAAC. The five metrics for which no data was submitted, the CIQA should take proactive steps to comply with requirement of the metrics for the upcoming AQARs.
ITEM NO. 4.4	To apprise the Committee on Quality enhancement measures undertaken by CIQA -reg.
CIQAC 4.4.1	The Director CIQA presented a detailed briefing to the committee members regarding the quality enhancement measures that were taken during the year 2023. These measures were aimed at improving the overall quality of services provided by CIQA. The Director highlighted a number of initiatives undertaken by the organization, including the Mission LiFE Impact Analysis report, the Transparency Audit, the Drafting of FYUP Framework, and the IGNOU Handbook on LOCF. The Director's presentation provided a clear picture of the progress made in quality enhancement measures and demonstrated CIQA's commitment to continuously improving its services.
CIQAC 4.4.2	Decision: The committee noted the steps being taken by CIQA. Following suggestions were given by the committee: <ol style="list-style-type: none"> 1. CIQA should compile comprehensive reports of all the quality enchantment measures undertaken by it post-accreditation. 2. Notifications of all the activities undertaken should be included as Annexure. 3. CIQA should collect all the reports of the activities conducted on Mission LiFE from various Schools/ Divisions/Centres and prepare a comprehensive document to be published by the university. 4. The Quality Enhancement Reports should be printed by the university as the accreditation and evaluation of the HEI will hereafter be outcome-based. 5. An Academic and Administrative Audit of the university should be conducted as one of the quality enhancement measures to be undertaken during 2024. 6. Workshop on LOCF of the remaining programmes, not included in the CIQA report, could be conducted in collaboration with STRIDE to complete the document. 7. A separate report on Transparency Audit should be prepared by CIQA by highlighting the initiatives taken by the university for achieving such an excellent grade.

	8. A comprehensive report on the Innovation and Startup related activities should be prepared as one of the quality enhancement measures to be undertaken during 2024.
ITEM NO. 4.5	To approve the CIQA Annual Report 2023-reg.
CIQAC 4.5.1	<p>The Director, CIQA presented the agenda before the Committee. She apprised the members that CIQA has made a practice of documenting its major activities performed during the year. The activities undertaken in the previous year i.e. 2023 were compiled and presented in the CIQA Annual Report- 2023. Some of the major activities listed were:</p> <ul style="list-style-type: none"> • AQAR (AY 2020-21) Submission to NAAC • Conduct of CIQA Committee Meeting • Preparation of CIQA Action Plan- 2023-2024 • Conducted Workshop for BRAOU • Feedback From Stakeholders: Preparation of Tools; Compilation of Reports; & ATR • Curriculum and Credit Framework For Undergraduate Programmes (CCFUP) • Preparation of Learning Outcome Based Curriculum Framework (LOCF) • Revision of Phase Forms • Compilation of Database of Academic Counsellors & IGNOU Learner Support Centres • Feedback on The Radhakrishnan Report on Accreditation • Third Anniversary of NEP 2020 • Uploading PPRs of New Programmes • Policy for Incentivizing Research • Finalization and Upload of FAQs on IGNOU Website • Transparency Audit (RTI Disclosures) • Preparation of AQAR 2022-2023 • Workshop for Preparation of QIMs • Participation of Director CIQA as an Expert • Publications • FDPs attended by CIQA Academics • Preparation of Parameters for NIRF of Open Universities
CIQAC 4.5.2	<p>Decision: The Committee noted the activities of CIQA and lauded the qualitative and quantitative efforts of CIQA. It was suggested that all CIQA Annual Reports should be converted into comprehensive reports with all annexure and notifications on activities undertaken. The final reports should be printed by the university as this will be a requirement of the new accreditation process.</p>

The meeting ended on a positive note with thanks to chair and all present.

Prof Manjulika Srivastava
Director, CIQA

GLIMPSES OF THE MEETING





