Bachelor's Degree Programme in Library and Information Science

ASSIGNMENTS

For

July 2024 and January 2025 Sessions

Faculty of Library and Information Science
School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi – 110068

For July 2024 Session   **31st March 2025**

For January 2025 Session   **30th September 2025**

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INSTRUCTIONS FOR ASSIGNMENTS:

1) Assignments and Practicals carry 30% weightage in the continuous evaluation of a course. The Term End Examination carries 70% weightage. Hence, the marks/grade you get in your assignments and practicals will be counted in your final result. You are, therefore, advised to take assignments and practicals seriously, complete and submit them in time.

2) You must remember that assignments and practicals are compulsory. You will not be allowed to appear for the Term End Examination for a course if you do not submit the specified number of assignments and complete the practicals in time for that course.

Instructions for Tutor Marked Assignments:

1) The validity of the assignment is ONE YEAR only. If you fail to submit your assignments before the due date of the particular session, then you have to attempt the fresh set of assignments of subsequent sessions (e.g. if a student of July 2024 session fails to submit her/his assignments till 30th March 2025, then s/he will have to attempt the fresh assignments of July 2024 session). Similarly, those who take admission in January session have to attempt the assignments of January session only. If they fail to submit their assignments before the due date of the particular session, they are supposed to attempt the fresh set of assignments of subsequent January session (e.g. if a student of January 2025 session fails to submit her/his assignments till 30th September 2025, s/he will have to attempt the fresh assignments of January 2025 session).

2) Write your Enrolment Number, Name, Full Address and Date of Dispatch at the top right end corner of the first page of your answer sheet.

3) Write the Programme Title/ Code, Course Title/Code, Assignment Number and Name and Code of the Study Centre on the left-hand corner of the first page of your answer sheet.

The top of the first page of your answer sheet for each assignment should be as follows:

Programme Title/Code……………………….. Enrolment No……………………………...

Course Title/Code …………………………….Name ………………………………………

Assignment Number ………………………… Address……………………………………..

Study Centre (Code)…………………………………………………………………………….

Study Centre (Name) ……………………….Date…………………………………………...

(**Note:** Candidates are required to follow this format strictly otherwise the assignments may not be evaluated.)

4)   Your answer sheet should be complete in all respects. Make sure that you have answered all the questions in an assignment before you submit them. Incomplete answer sheets will bring you poor grades/marks.

5)   Do not just reproduce your answers from the units. If you reproduce from units, you will get a Zero.

6)   Do not copy from the response sheets of other students. If copying is noticed, the assignments of such students will be rejected.

7)   Typed and computer print assignments are not permissible.

8)   Use only foolscap size paper for you answer, ordinary writing paper, neither too thick nor too thin will do.

9)   Leave 3 inch margin on the left and at least 4 lines in between each answer in an assignment. This will enable your Counsellor to write useful comments at appropriate places. Write question number with each answer.

10)   The evaluated assignments will be returned to you by the Coordinator of your Study Centre. This will also include copies of assignment sheets containing global comments of the evaluator on your performance in the assignments. This will enable you to improve in your future assignments as well as the Term End Examinations.

11)   The Tutor Marked Assignments should be sent to the Coordinator of the Study Centre allotted to you.

BLIE-229: ICT IN LIBRARIES
TUTOR MARKED ASSIGNMENT

Coverage: **Course Code: BLIE- 229**
Course: ICT in Libraries   **Assignment Code: AST/TMA/ Jul.2024/Jan.2025**
Blocks: 1 to 2
Units: 1 to 8   **Total Marks: 35**

I) Answer all the questions in not more than 250 words each.   (3*5=15Marks)

   1) Differentiate between automated and digital library system.   (5)

   2) Explain functional requirements for Serial control in ILS.   (5)

   3) Discuss the major features of Koha in detail.   (5)

**II) Write short notes on the following in not more than 200 words each. Each question
carries marks.   (10*2=20 marks)**

  I.   OAI/PMH tools   (2)

  II.   LAMP Architecture   (2)

  III.   What do you mean by Pre-acquisition work?   (2)

  IV.   Write special features of NewGenLib.   (2)

  V.   Open Source Operating System   (2)

  VI.   What do you mean by 'Digitising'?   (2)

  VII.   Enumerate features of 5th generations ILS   (2)

  VIII.   Web 2.0 Compliant ILS   (2)

  IX.   Discuss the functional features of DSpace.   (2)

  X.   Workflow of Automated serial control.   (2)

BLIE-229: ICT IN LIBRARIES
PRACTICAL ASSIGNMENT

Coverage: **Course Code: BLIE- 229**
Course: ICT in Libraries   **Assignment Code: AST/PRAC/ Jul.2024/Jan.2025**
Blocks: 1 to 2
Units:-1 to 8   **Total Marks: 35**

General Instructions:
   i.   You are required to do the practical assignment in the Study Centre. Evaluation of the assignment will be done by the Counsellor/ Practical Supervisor.
   ii.   Make Screen Captures for all the answers and save them in one file. The Counsellor/Practical Supervisor will evaluate these screen captures and give marks accordingly.
   iii. All questions are compulsory.

I) In Koha do the following activities: (20)
   a. Create 4 patrons in Koha
   b. Enter details of five users in Koha
   c. Enter bibliographic details of five books in Koha.
   d. Issue four books to the users
   e. Return 2 books to one of the patrons.

II) Install GSDL software, upload around ten documents comprising pdf, doc, ppt files. Enter the detail metadata for each document and publish the collection for a CD.   (15)