

**M. Sc. (Home Science – Community
Development & Extension Management) – Ist Year**

**Assignments for students admitted in
July 2024 and January 2025 sessions**



**School of Continuing Education
Indira Gandhi National Open University
Maidan Garhi, New Delhi–110068**

IMPORTANT

ASSIGNMENTS of MSCHSC Programme

Dear Learners,

You will have to do all the Assignments as part of MSCHSC - M. Sc. (Home Science – Community Development & Extension Management) programme. **IN TOTAL, 07 ASSIGNMENTS (of 6 Compulsory Courses and 1 Elective Course) ARE TO BE COMPLETED IN THE 1st YEAR. DOING ASSIGNMENTS OF ALL THE 07 COURSES IS COMPULSORY.**

Objectives: The assignments are part of your evaluation and the marks will be carried in your grade sheets (refer to **Section 8**) on Evaluation in your Programme Guide). Another objective of the assignments is to assess how well you have understood the concepts explained in the various Blocks of every Course. This is assessed through the questions given in the assignments. Since the Master Programme aims to impart to you the requisite knowledge, understanding and skills, the purpose of the assignments is also to test how far you can apply the concepts in Community Development & Extension Management. Hence you are free to use as many examples and illustrations in your answers.

It is advised that answers should not be copied directly from the Self Learning Material (printed content) that has been given to you.

SOME DO'S AND DON'T'S ABOUT SENDING IN ASSIGNMENTS

Some Do's

- 1) When you receive the Assignment, check it immediately and ask for the missing page(s), if any.
- 2) Submit your assignments on time at your Study Centre. By doing so, you can benefit from your Counselor's comments on your submitted response sheets.
- 3) Maintain an account of the assignments sent to us and the corrected sheets received by you. This will help you maintain the schedule of your work and avoid the possibility of sending the same assignment a second time.

Some Don'ts

- 1) Do not remind us to send back the corrected response sheets. These will be sent to you at the earliest possible.
- 2) Do not misplace / lose your graded assignments. You will need these till the Course is completed.
- 3) Do not enclose doubts for clarification along with the assignment. If you want to draw our attention to something of urgent/important nature, email us separately. Give your roll number, name, address, the title of the Course, the number of the assignment, etc. on top of your letter.

- 1) Write your roll number, name, full address and date on top right corner of the first page of your response sheets.
- 2) Submit each assignment separately. Write the Course title, assignment number and the name of the Study Centre you are attached to, in the center of the first page of your response sheets.

The top of the first page of your response sheets should look like this:

Enrolment No.....	Name.....
Course Title.....	Address.....
Assignment No.....
Study Centre.....	Date.....

Please follow the above format strictly. If you do not follow this format, we will be compelled to return your script to you for re-submission.

- 3) Read the instructions related to assignments printed in the Programme Guide of MSCHSC.
- 4) Please note that unless you submit all the eight assignments contained in this booklet within the stipulated time, you would not be permitted to appear for the term-end examination for the respective Course.
- 5) Complete the assignment of each Course and submit all questions of each assignment together, otherwise your assignment would be returned to you without being evaluated.

SCHEDULE FOR SUBMISSION OF ASSIGNMENTS

Last Date of Submission: 31st March 2025 for July 2024 students
 30th September 2025 for January 2025 students

Whom to Send: The Coordinator of Your Study Centre / any link if provided by Study Centre or Regional Centre.

Course Code: MHC-003

Course Title: Programme Planning and Evaluation

Assignment No.: MHC-003/AST/TMA-3/2024/ 2025

Total Marks: 100

Note: This assignment has three sections. It contains questions, which require long, medium and short answers. A long answer should not exceed 700-900 words. Medium answer should not exceed 400-500 words each. Short answers should not exceed 200 words each.

Long Answer Questions

Maximum Marks: 30

(15 x 2=30)

Attempt any Two of the following:

- 1) What is meant by Programme planning? Describe the different phases involved in the programme planning process, with the help of suitable examples.
- 2) Define Need assessment. Discuss the steps in conducting a successful need assessment.
- 3) Write a comprehensive essay covering project identification and project formulation in extension and community development projects.
- 4) Explain the concept of management and the underlying principles. Discuss the Classical Approach to Management Theory.
- 5) (i) Write about the origin and purpose of CPM.
(ii) Describe the steps in CPM project planning.

Medium Answer Questions

Maximum Marks: 30

(10 x 3=30)

Attempt any Three of the following:

- 1) What do adequate planning and evaluation entail? Also describe the principles of extension programme planning and development.
- 2) Discuss the scope of Organisational Behaviour in basically three dimensions: individual, group, and organizational, with suitable examples.
- 3) (i) Describe the government resources that are used to fund various extension programmes, projects, and services.
(ii) How will you mobilise government resources?
- 4) Explain the (i) Process and benefits of Manpower Planning; and (ii) Functions of Personnel Management
- 5) What is the importance of project appraisal with regard to community development projects? Describe Technical Feasibility in the project management process.
- 6) Discuss the following theories of CSR:
 - (i) Triple Bottom Line CSR Theory
 - (ii) Stakeholder Theory

Short Answer Questions

Maximum Marks: 40

(5 x 8=40)

Write short notes on any Five of the following:

- a) Factors influencing the use of Human Resources
- b) Different Non-Governmental Organisations
- c) Identifying the right NGO
- d) Role and skills of Change Agent
- e) Context of Organisational Change for Government / Public Sector
- f) Putting the Proposal Together and Dos and Don'ts of a Project Proposal
- g) Formal and Informal Groups
- h) Down-streaming Participation
- i) Carroll's CSR Pyramid
- j) Fundraising Events