MINUTES

of the

FIFTY SECOND MEETING

of the

ACADEMIC COUNCIL

held on

20TH APRIL 2010

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

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MINUTES OF THE FIFTY SECOND MEETING OF THE ACADEMIC COUNCIL HELD ON 20TH APRIL 2010 AT 2.00 P.M. IN THE CONFERENCE ROOM, BLOCK-8 IGNOU, MAIDAN GARHI, NEW DELHI-110 068.

The following were present:

1.	Prof. V. N. Rajasekharan Pillai, Vice-Chancellor	-	Chairman
2.	Prof. Omprakash Mishra, PVC	-	Ex-officio Member
3.	Prof. Parvin Sinclair, PVC	-	Ex-officio Member
4.	Dr. D.K. Choudhary, PVC	-	Ex-officio Member
5.	Prof. K.R. Srivasthan, PVC	-	Ex-officio Member
6.	Dr. Latha Pillai, PVC	-	Ex-officio Member
7.	Prof. Renu Bhardwaj, Director, SOH	-	Ex-officio Member
8.	Prof. Uma Kanjilal, Director, SOSS	-	Ex-officio Member
9.	Prof. M.L. Koul, Director, SOE	-	Ex-officio Member
7.	Prof. Sunita Malhotra, Director, SOS	-	Ex-officio Member
8.	Prof. G. Subbayamma, Director, SOMS	-	Ex-officio Member
9.	Prof. M. Aslam, Director, SOCE	-	Ex-officio Member
10.	Prof. Bimla Kapoor, Director, SOHS	-	Ex-officio Member
11.	Prof. Manohar Lal, Director, SOCIS	-	Ex-officio Member
12.	Prof. Ajit Kumar, Director, SOET	-	Ex-officio Member
13.	Prof. Srikrishnadeva Rao, Director, SOL	-	Ex-officio Member
14.	Prof. M.K. Salooja, Director, SOA	-	Ex-officio Member
15.	Prof. C. Gajendra Naidu, Director, SOVET	-	Ex-officio Member
16.	Prof. Shambhu Nath Singh, Director, SOJNMS	-	Ex-officio Member
17.	Dr. Harkirat Bains, Director (I/c), SOTHSSM	-	Ex-officio Member
18.	Prof. Gracious Thomas, Director, SOSW	-	Ex-officio Member
19.	Prof. B. K. Pattanaik, Director, SOEDS	-	Ex-officio Member
20.	Prof. Sunil Kumar, Director, SOPVA	-	Ex-officio Member
21.	Dr. S.K. Mishra, Director (I/c), SOFL	-	Ex-officio Member
22.	Dr. Deo Shankar Navin, Director (I/c), SOTST	-	Ex-officio Member
23.	Dr. Nandini Sinha Kapoor, Director (I/c), SOITS	-	Ex-officio Member
24.	Sh. S.K. Arora, Librarian	-	Ex-officio Member
25.	Prof. Pandav Nayak, SOSS	-	Member
26.	Prof. Anjila Gupta, SOSS	-	Member
27.	Prof. T.K. Jena, SOHS	-	Member
28.	Dr. Nehal A Farooque, Reader, SOEDS	-	Member
29.	Dr. Babu P Ramesh, Reader, SOITS	-	Member
30.	Dr. A.K. Gaba, Reader, SOVET	-	Member
31.	Sh. P.V. Suresh, Lecturer, SOCIS	-	Member
32.	Dr. Kamalika Banerjee, Lecturer, SOS	-	Member
33.	Sh. Arvind Kumar Dubey, Lecturer, SOTHSM	-	Member
34.	Prof. Manjulika Srivastava, Director (I/c), DEC	-	Member
35.	Dr. Silima Nanda, Director (I/c), ID	-	Member
36.	Dr. George Mathew	-	Member

37. Prof. K.P. Singh	-	Member
38. Prof. Uma Alladi	-	Member
39. Dr. K.V. Peter	-	Member
40. Prof. Mohamma Miyan	-	Member
41. Prof. L. Venugopal Reddy,	-	Member
42. Dr. R.R. Rausaria, Registrar (I/c), MPDD	-	Member
43. Dr. C.K. Ghosh, Director, SSC	-	Member
44. Prof. Pushplata Tripathi, Registrar (I/c), SED	-	Member
45. Sh. K. Laxman, OSD, SRD	-	Member
46. Prof. M.S. Senam Raju, Director, ACD	-	Member Secretary

Prof. Savita Singh, Director, SOGDS, Prof. N. Mukunda, Prof. Mahendra Dev, Prof. N.K. Jain, Prof. S.N. Maheshwari, Dr. D.K. Datta Majumdar, Prof. Ramamohan Rao, Prof. Kannan M. Modugalya, Prof. Devi Singh and Sh. Ravi Kanth, Director (I/c), EMPC could not attend the meeting.

Prof. P.R. Ramanujam, Director, STRIDE and Prof. Vimala Veeraraghavan, Professor Emeritus, SOSS attended the meeting as special invitees.

Shri K. D. Sharma, Assistant Registrar, ACD was present to assist the Council.

The Chairman welcomed the members of the Academic Council for the 52nd meeting and the Member Secretary presented the Agenda. The following agenda items were taken up:

ITEM NO. 1   **Action Taken Report on the decisions of the 50th meeting of the Academic Council held on 8th October 2009**

AC 52.1.1   The minutes of the 50th Meeting of the Academic Council were circulated to the members and the observations of the members on the minutes were noted by the Academic Council at its 51st Meeting held on 3rd March, 2010. The minutes were confirmed by the Academic Council but the Action Taken Report could not be placed before the Academic Council due to shortage of time.

AC 52.1.2   The Action Taken Report of the 50th meeting of the Academic Council is placed along with the agenda note for kind information of the members of the Academic Council.

AC 52.1.3   The Academic Council noted the Action Taken Report on the decisions of the 50th meeting.

ITEMNO. 1(A) **To confirm the minutes of the 51st Meeting of the Academic Council held on 3rd March 2010**

AC 52.1(A).1   The minutes of the 51st Meeting of the Academic Council held on 03.03.2010 are placed before the Academic Council for scrutiny and confirmation.

AC 52.1(A).2   The following comments were received from Dr. S.K. Arora, Librarian and Documentation Officer on Item No. 6 of the agenda and Professor M. Aslam, Director, SOCE on Item No. 4.

On item No.6, Dr. S.K. Arora, Librarian and Documentation Officer observed "while in discussion regarding also inclusion of EDNERU, Hon'ble Vice-Chancellor concluded stating that "Any structured academic unit of IGNOU offering or wish to offer an academic programme shall be covered". It is desired that in view of above, the necessary modifications in statute may also be made by including Academic Divisions such as Academic-Centres/Institutes/Chairs/Units/Divisions, which shall enhance the scope for the other structured academic Units/Divisions also wishing to start programmes".

Prof. M. Aslam, Director, SOCE made the following observations:

1. Under agenda item 1(A) on confirmation of the Minutes of the 51st meeting of the Academic Council, the following needs to be stated:

   (i) Under agenda Item No. 2 (51.2.1) which refers to the 29th meeting of the Academic Council Standing Committee held on 27th July, 2009, it was pointed out by the Director, SOCE that the Bachelor of Design (Textile and Apparel Design) programme being proposed by SOET will be a duplication because under the Discipline of Home Science assigned to SOCE, the area of textile and apparel design was being addressed. The Academic Council suggested that the Director, SOCE and Director, SOET may have a meeting and resolve the issue. The Director, SOCE pointed that the meeting has already taken place and that the issue has been resolved and it has been agreed that this area of textile and apparel design will be addressed by the SOCE with academic support from SOET (wherever necessary).

2. Under agenda item no. 4 (AC 54.4.1) the reference was made to the minutes of the 50th meeting of the Research Council held on 21st October 2009 (RC 15.13.2) where it was stated that the topic of the Ph.D. was not mentioned and that Research Guide was not approved by

the School Board. The Director, SOCE stated that the topic was mentioned and the Research Guide was approved by the School Board and the follow-up action was accordingly taken by the Research Council, therefore, the minutes of the Research Council needs to be amended.

3. Under agenda item no. 4, the minutes of the 30th Meeting of the Academic Council Standing Committee held on 24th February, 2010 were placed before the Academic Council for approval. The following needs to be incorporated in the Minutes:

    (i) Under (ACSC – 30.40.1) on Consideration and Approval of the decision of reorganization of Disciplines of SOCE, the Director, SOCE stated that such items where the SOCE is involved, particularly which has a direct relevance to its functioning, the concerned School Director should have been invited for a presentation to ACSC. Under (ACSC – 30.43.1) the Director, SOCE stated that if a post of Reader is withdrawn from the School, the Director of the School needs to be taken into confidence before such agenda item is brought before the ACSC for consideration. The Academic Council noted the suggestion for future compliance by the Academic Coordination Division.

Prof. Sunita Malhotra, Director, SOS observed that the comments sent by her are not reflected in the Minutes. In fact, the original recording has been restated. The modifications as pointed out earlier, in 3rd March Meeting, are as under:

"It is being submitted that in the 50th Academic Council meeting, it was clearly agreed that "a committee may be constituted to resolve this issue. Also, Prof. N. Mukunda, was requested to help in resolving this issue. The same is not mentioned in the recording as a part of the decision."

It was mentioned that due to oversight the name of Prof. M.S. Senam Raju, Director, ACD was not listed in the list of members present in the meeting. The Academic Council agreed for making the correction in the list of the members present.

AC 52.1(A).3   During the discussion on the minutes Prof. Sunita Malhotra, Director, SOS mentioned about her comments on Item No. 50.14.1 regarding discipline of Astrophysics which is being housed in School of Interdisciplinary & Trans-disciplinary Studies. She impressed Astrophysics is a discipline of the School of Sciences and the Masters programmes are required to be housed in the School of Sciences. She also referred that in the 50th Meeting it was decided that the Committee should be constituted to look into the matter.

Participating in the discussions the Chairman stated that Astrophysics is the discipline of the Sciences and the Masters programme should housed be in the School of Sciences only and asked the Director, SOS to take necessary steps in this regard. Dr. C.K. Ghosh, Coordinator for the programme in Astrophysics explained the benefits to the students of the programme and stated that he has no objection if the discipline is housed in the School of Sciences.

The Director, School of Sciences may place this item in the School Board, inform the recommendations.

The Academic Council appreciated the relevance and quality of this frontier science full-time programme of the University.

AC 52.1(A).4   The Academic Council considered and noted the comments of the members and after discussion confirmed the minutes (**Annexure 1**) with the following changes in the minutes.
Item No. 6 : "inclusion of any structured academic units of IGNOU offering or wish to offer an academic programme ."
Item No. 1 of 51st Meeting : for inclusion of the following in resolution No. 50.14.2 :
" that a committee may be constituted to resolve this issue. Also Prof. N. Mukanda was requested to help in the resolving this issue".

ITEM NO. 2   To ratify the action taken by the Vice-Chancellor in starting On-Demand Examination in different courses/programmes at different Regional Centres of IGNOU

AC 52.2.1   In order to facilitate to the student to choose the convenience for them to appear in the exams as per their preparedness, the university has started innovative scheme of On-Demand Examination in the following course/programmes once in a week (presently on Friday):

A) Programmes/Courses in which the scheme of On-Demand Examination Scheme has started are: CIG, COF, BPP, CTE, CAFÉ, DAFE, CTS, DTS (All Courses), BTS(Courses: - TS1, TS2, TS3, TS4, TS5, TS6 & TS7) and BDP (Courses:- CTE03, CTE04, CTE05, AED01, AOM01, ASP01, AMK01, AEC01, FEG01, FEG02, FST01)

B) The facility of On-Demand Examination is available at the following Regional Centres of IGNOU. RC, Delhi –I, RC, Delhi – II, RC, Jaipur, RC, Karnal, RC, Madhuri, RC, Chennai, RC, Cochin.

AC 52.2.2   Dr. O.P Sharma explained the salient features of the scheme and informed that for appearing in the On-Demand Examination, the eligible student of IGNOU having valid registration will have to register on line by paying

the prescribed fee for On-Demand Examination in the courses selected by him/her to appear. The scheme of On-Demand Examination will also be extended to other Regional Centre and in other courses/programmes, as soon as the required Question Bank for these programmes/courses is ready. He also invited the members of the Academic Council and faculty members for their contribution for development of Question Bank for On-demand Examination.

AC 52.2.3   The Academic Council considered and ratified the action taken by the Vice-Chancellor for starting On-Demand Examination in above mentioned courses/programmes at the Regional Centres of IGNOU mentioned in Resolution No: AC 52.2.1 and 52.2.2.

ITEM NO. 3   **To consider and approve the Remuneration rates for Experts/Academics for preparing various types of Questions for Developing Question Bank for On-Demand Examination, in respect of various programmes.**

AC 52.3.1   It was presented that the NCIDE has been assigned the responsibility to prepare question bank modalities and launch on Demand examination of various courses / programmes of the University. To make the project workable there is an urgent need for development of a big question bank of various types of questions which are classified in the following groups.

a)	MCQ – Multiple Choice Questions	-	Which will have 1 Mark.
b)	VSA – Very Short Answer Type Marks.	-	Which will have 1-2
c)	SA – Short Answer Type 9 Marks.	-	Which will have 3 to
d)	LA – Long Answer Type	-	Which will have 10 and above Marks.

It was informed that there is no item-wise rates approved for VSA (Very Short Answer), SA (Short Answer) and LA (Long Answer) questions. Only the rates for the MCQ type of questions have been approved i.e., is Rs. 12/- per question for general certificate courses, which the experts (whom we invited in our meetings) expressed that the recommendation is too low for the quality of questions. Where as the approved rates of MCQ for entrance exams of IGNOU is Rs.50/- per question.

The existing rates for setting of question papers are Rs. 700/- per question paper of about 10 to 15 questions items of various types and the remuneration for translation of the question paper is 50% of the remuneration for setting of a question paper.

1) Keeping in view the above it is proposed that the following remuneration may be considered for approval:
   a. VSA-(1-2 Marks) @ Rs.15 per question along with marking scheme / answers
   b. MCQ-(4 choices) @ Rs. 20 per question along with marking scheme / answers
   c. SA-(3-9 Marks) @ Rs. 30 per question along with marking scheme / value points
   d. LA-(10 Marks and above) @ Rs. 50 per question along with marking scheme / points

2) It is also proposed that the existing norm of 50% of the amount fixed for setting of question paper/ per question be extended for translation of each of the above.
3) In order to encourage internal faculty for question bank development this is proposed that the faculty members may also be given payment at the above proposed rates for developing questions for the question bank for On-Demand Exam.

AC 52.3.2   During the discussion Prof. M. Aslam, Director, SOCE suggested that the Registrar, SED who is dealing with the examination of the University may be involved in working out the remuneration structure for questions and development of Question Bank of On-demand Examination. Prof. Pandav Nayak suggested for more number of Multiple Choice Question (MCQ) and NCIDE should conduct seminar for involving the academics and the experts in development of Question Bank. The members insisted that the university should not deviate from the pattern of remuneration being followed by the SED.

It was decided that a Committee constituting of the Registrar, SED; Prof. Sunita Malthotra, Director, SOS; and representative of the F&A Division may be constituted *under the chairmanship of concerned PVC/ in the absence of PVC, the VC* to review the proposal and make recommendations on the remuneration for preparing various types of questions and for developing Question Bank for On-demand Examination in respect of various Courses/Programmes.

AC 52.3.3   The Academic Council considered and resolved to entrust the work with the above mentioned committee and authorized the Vice-Chancellor to act on the basis of recommendation of the committee.

ITEM NO. 4   **To consider and approve the minutes of the 30th Meeting of the ACSC held on 24th February 2010**

AC 52.4.1   The 30th Meeting of the Academic Council's Standing Committee was held on 24th February 2010.

AC 52.4.2   Participating in the discussions on the minutes of the 30th Meeting of the Academic Council's Standing Committee Prof. Aslam suggested that the Schools / Centres should follow the procedures before bringing the items for consideration in the Academic Council / Academic Council's Standing Committee.

Prof. G. Subbaymma, Director, SOMS suggested that the management faculty of School of Management Studies has its reservation regarding Item No. 17. The Chairman asked her to provide the circulated minutes of the School Board discipline meetings on this item and the signatures of the faculty. The Chairman also asked the Director whether the matter has been discussed in the School Board or not, and stated that this cannot be taken up on record without the approval of the School Board.

It was also suggested that the programmes which were being offered by the CCETC should be reported to the Centre Management Committee and Joint Coordination Committees although the programmes were approved by the ACSC.

AC 52.4.3   The Academic Council considered and approved the minutes of the 30th Meeting of its Standing Committee held on 24th February 2010 with the above suggestions/directions for compliance.

ITEM NO. 5   To report for approval the proposal for Proposed IGNOU College of Culinary Arts

AC 52.5.1   The School of Tourism, Hospitality Services Sectoral Management has proposed for IGNOU College of Culinary Arts. Dr. P. Vidyashukla, explained the proposal and mentioned that the School Board of SOTHSSM at its 2nd Meeting has approved the proposal for setting up an Institute of Culinary Arts.

AC 52.5.2   During the discussion the members were of the view that the setting up of the Institute by the University will require huge investment on its part and the matter requires to be placed before other bodies like Finance Committee / Board of Management for examining the proposal in detail and feasibility of the project.

It was suggested that instead of having an Institute of Culinary Arts it will be better to have a discipline in Culinary Arts.

AC 52.5.3   The Academic Council considered and resolved that the proposal for creation of a discipline in Culinary Arts may be brought by the School of Tourism, Hospitality Service Sectoral Management through the statutory bodies i.e. School Board for consideration.

ITEM NO. 6 **To consider and approve the creation of new faculty positions for M.Sc. (Chemistry) on campus full-time programme**

AC 52.6.1 The School of Sciences has proposed for creation of new faculty positions for M.Sc. (Chemistry) on campus full-time programme. Prof. Sunita Malhotra, Director, SOS, explained the rationale for creation of new faculty and approval for creation of 12 new positions.

AC 52.6.2 During the discussion the members felt that the creation of 12 new faculty positions will be too much and thus not justifiable and realistic. It was also suggested that the university should go through the UGC norms for creation of faculty for the on campus full time programmes and proceed in this direction step-by-step. At this stage the proposal should not be creation of not more than seven more position as per the university norms taking the work load of the existing faculty in to account and the same should come through the statutory bodies like School Board.

AC 52.6.3 The Academic Council in view of the above discussion resolved to defer the item and suggested that the proposal should be submitted for consideration through the School Board of School of Sciences.

ITEM NO. 7 **To consider and approve the detailed UNESCO syllabus for MA (JMC-F2F) Programme**

AC 52.7.1 The School of Journalism and New Media Studies has proposed the modification in detailed UNESCO syllabus for MA (JMC-F2F) Programme. Prof. Shambhu Nath Singh, Director, SOJNMS informed that the deliberations were done in the School Committee, School Board and expert committee. The Final Course structure based on UNESCO syllabus along with the duration of the programme, the fees structure and the eligibility criteria for admission to this programme was approved by the 5th School Board Meeting held on 15th February 2010. On Approval by the School Board and approval of the minutes of the 5th School Board Meeting by the competent authorities the following is placed before the Academic Council for approval.

Programme Code	: MAJMC
Duration	: 2 years (4 Semesters of 6 months each)
Credits	: 64
Eligibility	: Graduation in any discipline from a recognised university with 55% marks for general category and 50% for reserved category Reservations of seats as per IGNOU norms.
Admission Process	: Written entrance examination followed

		personal interview.
	Fee	: Rs. 80000/- (Rupees Eighty thousand only) for two years; to be paid in advance @Rs. 20000/- in each semester.
	Maximum In-take Per Batch	: 25 Students (Including reservation as per norms)

AC 52.7.2   The Academic Council considered and approved the modified and detailed UNESCO Syllabus for MA (JMC - F2F) **(Annexure 2).**

ITEM NO. 8   **To consider and approve the detailed syllabus, Course Structure, Fee, for MA (EMPM-F2F)**

AC 52.8.1   The School of Journalism and New Media Studies has proposed the detailed syllabus, course structure, fee for MA (EMPM-F2F). Prof. Shambhu Nath Singh, Director, SOJNMS informed that the final Course structure along with the duration of the programme, the fees structure and the eligibility criteria for admission to this programme was placed before the 5th School Board Meeting held on 15th February 2010 for approval. On Approval of the same by the School Board and approval of the draft minutes of the 5th School Board Meeting by the competent authorities the following is placed before the Academic Council for approval.

Programme Code	: MAEMPM
Duration	: 2 years (4 Semesters of 6 months each)
Credits	: 64
Eligibility	:Graduation in any discipline from a recognized university with 55% marks for general category and 50% for reserved category Reservations of seats as per IGNOU norms.
Admission Process	:Written entrance examination followed personal interview.
Fee	: Rs. 80000/- (Rupees Eighty thousand only) for two years; to be paid in advance @Rs. 20000/- in each semester.
Maximum In-take Per Batch	: 25 Students (Including reservation as per norms)

AC 52.8.2   The Academic Council considered and approved the proposal for detailed syllabus, Course Structure, Evaluation Policy **(Annexure 3)** and Fee for MA (EMPM-F2F).

ITEM NO. 9 **To Report Phase-3 Form (Programme Design and Detailed Programme Report) for Post Graduate Certificate in Web Journalism**

AC 52.9.1   The School of Journalism and New Media Studies had submitted the Phase 3 form for Post Graduate Certificate in Web Journalism.

AC 52.9.2   Prof. Shambhu Nath Singh, Director, SOJNMS explained that the objective of the programme is to develop skills in web based journalism. The programme aims to give basic understanding of the technical means of creating web content as well as to provide an in-depth training in the art of being a freelance content producer for the web, for those with limited knowledge or even no knowledge of the way Web works. The Programme Details are as follows:

Programme Code   : PGCWJ
Duration   : Min. 6 months; Max. 2 years
Credits   : 16
Eligibility   :Graduation in any discipline.
Fee   :Rs. 10000/- (Rupees ten thousand only) per student
Theory   :70%
Practical   :30%

The Phase-3 form of the Post Graduate Certificate in Web Journalism is approved by the School Board of SOJNMS at its 5th Meeting held on 15th February 2010.

AC 52.9.3   The Academic Council considered and approved the Phase 3 **(Annexure 4)** form for offering Post Graduate Certificate in Web Journalism in collaboration with IGNOU Regional Centre – Cochin.

ITEM NO. 10 **To ratify the action taken by the Vice-Chancellor for transfer of DDO-Ship of RCI-funds from SOCE to NCDS.**

AC 52.10.1   The grants received from the Rehabilitation Council of India (RCI) were under the School of Continuing Education of the University and Dr. Neerja Chadha was DDO for two years from Jan., 2008 to Dec., 2009 and consequent upon her proceeding on EOL Dr. Rekha S. Sen designated has been DDO in place of Dr. Neerja Chadha w.e.f. March, 2009.

As per the notification dated 22.04.2009 it was decided that all the disability programme under preparation in collaboration with RCI will be housed and coordinated by National Centre for Disability Studies. It was decided that the four certificate programmes except those which were

under preparation will also be taken-up by NCDS. The Certificate Programme in Early Childhood Special Education Enabling Inclusion (Cerebral Palsy) was supposed to be with SOCE till it is launched in July, 2009. All the remaining certificate programmes under development including translation work taken-up as a part of MoU with RCI stood transferred to NCDS with immediate effect.

In view of the above the Vice-Chancellor approved the proposal for transferring of DDO ship from SOCE to NCDS along with the unutilized fund received from RCI.

AC 52.10.2   The Academic Council ratified the action taken by the Vice-Chancellor for transferring of DDO ship to NCDS alongwith the unutilized fund received from RCI **(Annexure 5).**

ITEM NO. 11   To consider and approve the proposal for Developing on-line Training Module for Academic Counsellors of IGNOU

AC 52.11.1   The STRIDE has proposed an online Training Module for Academic Counsellors of IGNOU.

AC 52.11.2   Prof. P.R. Ramanujam, Director, STRIDE explained the need and importance of the training for Academic Counsellor and the module is being developed. At present there are about 36000 Academic Counsellors engaged by the University. These Counsellors are part time functionaries of the university and they have limited opportunity to interact with the distance learners. There is no adequate provision for their professional development and this module is intended to meet their training needs through online mode with necessary flexibility. The online module has the potential to develop into a certificate programme by itself, provided the necessary components including the specific lesson plans and guidelines are developed by the discipline concerned. The credit requirements for a certificate programme will have to be worked out as per the norms of the University. The present module, when completed will have to be field tested with a selected number of academic counsellors in different parts of the country, having excess to on line and internet facilities to complete the training module. The addresses of the counsellors with access to internet facilities will be supplied by the Regional Services Division for field testing.

The Chairman suggested that the STRIDE should look for developing this module into a 16 credit certificate course for the Academic Counsellors of the University.

AC 52.11.3   The Academic Council considered and resolved to accept the proposal
              with the above modification and the launch of 16 Credit Certificate
              programme for Academic Counsellors of Open Universities and Distance
              Education Institutions.

**ITEM NO. 12   To ratify the approval of Phase 3 form by the Hon'ble Vice-
              Chancellor for the M.Tech Embedded System (M.Tech ESD) and
              M.Tech Information Systems Security (M.Tech ISS) – a joint
              program of IGNOU with Rajagiri Educational Charitable Trust
              (RECT), Cochin**

AC 52.12.1   The Academic Council's Standing Committee at its 30th Meeting held on
              24th February 2010 ratified the action taken by the Vice-Chancellor in
              approving the Phase 3 forms for the M.Tech Embedded System (M.Tech
              ESD) and M.Tech Information Systems Security (M.Tech ISS) – a joint
              programme of IGNOU with Rajagiri Educational Charitable Trust
              (RECT), Cochin. The minutes of the ACSC could not be considered by
              the Academic Council at its 51st meeting held on 3rd March 2010 due to
              shortage of time and the minutes of the ACSC has been being placed
              before the Academic Council at Item No. 4.

              Meanwhile the Planning & Development Division in response to ACIIL
              note dated 5.02.2010 allotted the programme/course codes to the above
              programmes.

AC 52.12.2   The Academic Council ratified the action taken by the Vice-Chancellor
              and approved the details of the programme/course codes assigned by
              Planning and Development Division **(Annexure 6).**

**ITEM NO. 13   To consider and approve the fee for obtaining Photocopies of
              Evaluated Answer Scripts by the Overseas Students**

AC 52.13.1   The International Division had submitted the proposal for   fee for
              obtaining the photocopies of evaluated answer scripts by the overseas
              students. Dr. Silima Nanda, Director (I/c), explained the proposal in
              detail. She also explained that the university offers the programmes to its
              international students through Partner Institute (PI) located all over the
              world. These Partner Institutes are private / public bodies functioning in
              their respective countries for the promotion of education with affiliation /
              or support of some or the other university (ies). The International Division
              functions as the nodal agency to coordinate their activities.

              The Academic Council at its 46th meeting held on 13th January, 2009
              recommended the revision of fee for the services of National as well as
              International Students. But as per the circular of the Student Evaluation

Division vide their note no. IG/SED/EXAM-III/2010 dated 20.02.2010, that the fee for obtaining photocopies of answer scripts to overseas students has inadvertently not fixed. The national (Indian) students has to pay Rs.300/- per answer script for obtaining its photocopy. Accordingly, it is proposed to fix the charges @ Rs. 500/- per copy of evaluated answer script for SAARC Countries Students and Students of US$ 50 for photocopy of answer script as well as US$10 towards postage charges.

AC 52.13.2   The members suggested that the students of SAARC countries should be treated at par with the Indian students and they should be charged fees plus actual postage.

AC 52.13.3   Participating in the discussion, the Chairman viewed that the fee which is being changed for national students and the proposed fee for the students of SAARC and US is very high keeping in view of the cost involved in providing the facility. Therefore, it was proposed that Rs. 100/- fee for national student to obtain a copy of an evaluated answer script, Rs. 150/- (Including Rs. 50/- for postage) for the students of SAARC countries and $60 (including $ 10 for postage) for the other international students.

AC 52.13.4   The AC considered and approved the above proposal fee as at AC 52.13.3.

ITEM NO. 14   **To consider and approve Phase 3 form for Post Doctoral Certificate in Dialysis Medicine**

AC 52.14.1   The School of Health Sciences had submitted the Phase 3 form for One Year Post Doctoral Certificate Programme in Dialysis Medicine being developed in collaboration with the Ministry of Health and Family Welfare (MOHFW) same was approved by the School Board of the School of Health Sciences at its meeting held on February 25, 2009 along with syllabus. The following are the objectives of the Programme:

After completion of this programme, a student should be able to:
- Imbibe comprehensive knowledge on basics of nephrology as related to detail of haemodialysis, reasonable adequate for peritoneal dialysis and brief of renal transplant;
- Handle temporary vascular access at the time of need;
- Dialyze stable patients adequately and safely on long-term basis and anticipate potential complications; and
- Recognize and handle emergencies related to dialysis and take beside decision for management.

The programme development is being funded by MOHFW for which a MoU was signed on February 2, 2010. The programme is being launched from July, 2010 session.

AC 52.14.2	The members suggested the nomenclature of the programme as Post Graduate Certificate in Dialysis Medicine instead of Post Doctoral Certificate Programme in Dialysis Medicine.
AC 52.14.3	The Academic Council considered and approved Phase 3 form (**Annexure 7**) for Post Graduate Certificate in Dialysis Medicine.

ITEM NO. 15   **To consider and approve Phase 3 Form for PG Diploma in Bioethics**

AC 52.15.1   The School of Health Sciences had submitted the Phase 3 Form for one year PG Diploma in Bioethics consisting of 8 courses of 32 credits. The objective of the programme is to provide concrete scientific and technical knowledge required for professionals capable of undertaking the wide range of activities connected to research, control and dispensation of pharmaceutical products, medicine, diet food, cosmetics, and other products for health care.

The programme aims at the following learning objectives and will provide and develop:

- Comprehensive understanding of all ethical issues in Bio-Medical Research
- Awareness regarding requirement of Clinical Research and Ethical issues
- Understanding to use state of arts electronic media for teaching-learning process.

The Phase 3 form has been approved by the School Board of School of Health Sciences at its meeting held on 2nd March, 2010.

AC 52.15.2   The Academic Council considered and approved the Phase 3 Form (**Annexure 8**) for PG Diploma in Bioethics.

ITEM NO. 16   **To consider and approve the revised fee structure for MA in Extension and Development Studies**

AC 52.16.1   The School of Extension and Development Studies has submitted the proposal for revising the fee structure for MA in Extension and Development Studies. Prof. B.K. Pattanaik explained that the School Board at its meeting held on 28.01.2010, after comparing the fees fixed by the other schools launching full time regular programme, approved to revise the fee per semester from Rs.5000/- to Rs.2500/- for the students pursuing MA in Extension and Development Studies, thus the total fee Rs.10,000/- for a full programme, per student.

| AC 52.16.2 | The Academic Council considered and approved the proposal for revising the fee structure for MA in Extension and Development from Rs.5000/- to Rs.500/- i.e. (Rs.10,000/- for the full programme). |

ITEM NO. 17   **To consider and approve the Phase 1 and Phase 3 Forms of Post Graduate Diploma in Urban Planning and Development.**

| AC 52.17.1 | The School of Extension and Development Studies has submitted the Phase 1 and Phase 3 Forms of Post Graduate Diploma in Urban Development. Prof. B.K. Pattanaik explained the salient features of the programme and informed that the members of the expert group meeting held on 20.02.2010 suggested to change the programme as Post Graduate Diploma in Urban Planning and Development instead of PG Diploma in Urban Development.
 The minutes of the expert group meeting held on 20.02.2010 were approved by the School Board at its meeting held on 09.03.2010. |

| AC 52.17.2 | The Academic Council considered and approved the Phase 1 and Phase 3 Forms **(Annexure 9)** and the change in the title of the programmes as Post Graduate Diploma in Urban Planning and Development. |

ITEM NO. 18   **To consider the Proposal for Conferring D.Litt on H.H. The Dalai Lama and Justice V.R. Krishna Iyer**

| AC 52.18.1 | The Statute 22 of the University provides that "all proposals for conferment of honorary degrees shall be initiated by the Vice-Chancellor who, after consultation with the Academic Council and the Board of Management, shall submit the same to the Visitor for confirmation." |

In view of the provisions of Statute 22 mentioned above the Vice-Chancellor proposed that the university may confer D.Litt on the following persons during the Silver Jubilee year of the university:

1. Nobel Laureate H.H. Dalai Lama
2. Justice V.R. Krishna Iyer

The brief resume of the above two persons was placed before the Academic Council for consideration.

| AC 52.18.2 | The Vice-Chancellor explained the procedure for conferring of D.Litt under Statute 22 of the university. He also explained that the proposal after recommendation of the Academic Council will be placed before the Board of Management and it will be submitted to the Visitor for confirmation. |

AC 52.18.3   The Academic Council considered and recommended the names of Nobel Laureate H.H. Dalai Lama and Justice V.R. Krishna Iyer for conferment of honorary degree i.e., D.Litt during the Silver Jubilee year of the university.

ITEM NO. 19   **To consider and approve the Proposal for Additional Clause in Ordinance on Conduct of Examination and Evaluation of Students' Performance**

AC 52.19.1   The Vice-Chancellor explained the reasons for the proposal for additional Clause in Ordinance on Conduct of Examination and Evaluation of Student's Performance that under Section 26 (1) (b) of the IGNOU Act. It was explained that the ordinance provides for evaluation of students performance and conduct of examination by the University for its students in Part A & Part B of the ordinance respectively. The Clause 9 in Part B provides for conduct procedure of the Evaluation and Examination of student performance. There is no mention in the conduct procedures about the time limit for declaration of result by the university. To enable this it is proposed that a new sub clause (5) may be added to make it mandatory on the part of the university to declare the results of term-end-examination within forty five days of the completion of term end examination.

To facilitate the declaration of results with in the stipulated time mentioned above it is proposed to include the following new sub clause (5) in Clause 9 Conduct Procedure:

"(5) The declaration of results of the term-end-examinations shall be done within 45days of the completion of the examinations. The Examination Committee shall ensure the monitoring of evaluation and result declaration process is completed with in the specified period."

AC 52.19.2   The members appreciated the proposal of initiative being taken for declaration of result of Term End Examination with in 45 days from the date of completion of TEE.

AC 52.19.3   While discussion on the issues for strict implementation, the Chairman proposed monitoring committee comprising. The Vice-Chancellor, one PVC, Registrar, SED and the concerned programme coordinator.

AC 52.19.4   The Academic Council approved the proposal for additional clause in the ordinance on conduct of examination and evaluation of student performance. A statement showing the existing Clause, new additional clause and the ordinance of the amendment is placed at (**Annexure 10**). The Council also approved he proposed committee to monitor the implementation of the new clause. It was also resolved to recommend to the BOM and Finance Committee to decentralize the examination system by creating appropriate systems in place.

ITEM NO. 20	To consider and approve the Phase-3 Form of : 1) Certificate in Tele-centre/Village Knowledge Centre Management & 2) MA in Participatory Development.

AC 52.20.1   It is presented that the Centre for Extension Education has submitted Phase 3 form for 1) Certificate in Telecentre/Village Knowledge Centre Management & 2) MA in Participatory Development.

AC 52.20.2   Director, Centre for Extension Education explained the objectives of the both the programmes in detail alongwith admission eligibility and fee structure. CEE will be offering certificate programmes in collaboration with (IDRC) and MA in Participatory Development (Modular Programme) with Participatory Research in Asia (PRIA). The Extension Council, CEE had approved the Phase 3 form of the two programmes in its meeting held on 26.03.2010.

AC 52.20.3   The Academic Council considered and approved the Phase 3 forms **(Annexure 11)** of 1) Certificate in Telecentre/Village Knowledge Centre Management & 2) MA in Participatory Development.

ITEM NO. 29	With the approval of the Council, this item was taken up as a priority item. To consider and approve the award of Certificate/Diploma/Associate Degree to the Army Personnel Registered under Army IGNOU Community Colleges

AC 52.29.1   IGNOU has entered into a MOU with the Indian Army for certification for providing lateral entry into the final year of IGNOU's academic programmes. This project titled "Gyan Deep" was dedicated to the nation by the Hon'ble President of India, Smt. Pratibha Devi Singh Patil on 19th November, 2009 at the launch of Silver Jubilee Year of IGNOU.

The syllabus of the Academic Programmes under Indian Army-IGNOU Community Colleges as per the recommendations of the expert committee was approved in the 30th Meeting of Academic Council's Standing Committee held on 24th February, 2010. The recommendations emerged out of the meeting are:

1. The operationalisation of the process of registration into the Army Community Colleges has been worked out by SRD and PDD and a brief demonstration was given.

2. A clarification was provided that IGNOU will do the certification and the Degrees/Diplomas will be regular as other degrees of IGNOU which have the due approval of the Statutory Authorities.

3. A separate brochure for the scheme will be prepared by IGNOU.

4. Apart from programmes mentioned by Indian Army, there will be provision for Masters and Ph. D. programmes also. The scheme will also be applicable to members who retire after registering for the programme.

5. The final choice of discipline will be made in the last semester of Associate Degree. There is no upper time limit laid down for completion of this programme.

6. In the framework of the curriculum designs provided by Indian Army reference will be made only to number of credits and not hours as the equivalence pattern is not uniform.

7. For Engineering degrees a separate course design will be made.

8. For non 10+2 a bridge course comprising Basic Military Training programme (of 16 credits) was suggested by Indian Army and accepted by the committee. This will not be taken into consideration for calculation of the credits towards award of Certificate / Diploma / Associate Degree / Graduate Degree for non 10+2. For award of Certificates, 16 credits, for the Diplomas, 32 Credits, Associate Degree, 64 credits and Graduate degree, 96 credits will be required. Requirements of credits will be accounted for by clubbing courses other than the bridge courses. Any recognized diploma/credits earned by the members outside this programme will count for equivalent credits accrual.

9. The completion of technical training will lead to an equivalent of ITI Diploma. IGNOU will decide as to which School will award what Cert / Diploma / Degree.

10. Army will provide records of students who are to be awarded Certificate / Diploma / Associate Degree / Degree on a periodicity to be decided by them. Due vetting will be done at their levels. All interactions will be through AG's branch Army HQ.

11. The overall training package of Indian Army is equivalent, as per IGNOU terms to four Certificates, two Diploma and one Associate Degree.

12. The details regarding duration, content of the technical based and Health Science related programmes would be finalized respectively in consultation with SOET and SOHS.

13. There will be a GYANDEEP Portal with a separate logo.

14. A special convocation will be held to provide Degrees/Diplomas to the awardees under the scheme.

The Army-IGNOU Academic Committee which met on 5th April, 2010 considered and approved the award of Certificates/Diplomas/Associate Degree to the first batch of 308 students at a Convocation of the Army Community Colleges scheduled for 21st April, 2010. The recipients will be awarded completion certificates as per the evaluation scheme followed by the Army. As the Scheme operates through a credit accumulation process, the education and training of the personnel throughout their entire career (prior learning) is reckoned with for purposes of certification.

AC 52.29.2   The Academic Council considered and approved the proposal for award of Certificates/Diploma/Associate Degree to Army personnel.

The Chairman then requested Prof. Omprakash Mishra, Pro Vice Chancellor to Chair the Meeting as he has to attend the urgent meeting in MHRD.

ITEM NO. 21   **To consider and approve the Proposal for Commencement of an MBA Programme in Transportation Management (A Collaborative Effort of IGNOU & Institute of Rail Transport, Ministry of Railways)**

AC 52.21.1   The Centre for Corporate Education and Training Consultancy has proposed for offering MBA programme in Transportation Management (collaborative effort of IGNOU and Institute of Rail Transport, Ministry of Railways) under MoU signed between the University & Institute of Rail Transport on 04.08.2009.

AC 52.21.2   During the discussions one of the member Prof. Uma Alladi requested for the procedures being followed by the University for collaborations with Institutes and Private Players for offering the joint programmes. At this juncture the Chairman explained that there is no formal norms are available. However, the university examines the credentials of the institute and look into the value of programmes before entering into any agreement. Prof. M.L. Koul, Director, SOE stated that it is the two way process in which both the institute and the university is involved. The university signs agreement / MoU with the Institutes and offer the collaborative programmes.

AC 52.21.3   The Academic Council considered and approved the proposal.

ITEM NO. 22 **To consider and approve the Proposal for Starting of Certain Awareness Programmes in Collaboration with M/s. Everonn Skill Development Ltd. (ESDL), Chennai**

AC 52.22.1 The Centre for Corporate Education & Training Consultancy had submitted the proposal for starting of certain awareness programmes in collaboration with M/s. Everonn Skill Development Ltd. (ESDL), Chennai.

A list of the programmes is as given below:

S.No.	Programme	Duration	Expected Enrollment
1	Certificate course in Food & Beverage Service	5 months	40
2	Certificate in quick Restaurant Service	2 months	40
3	Certificate course in Cellar Management	2 months	40
4	Certificate course in Industrial Service Operations	2 months	40
5	Certificate course in Cake Preparation & Decoration	2 months	40
6	Certificate course in Bakery & Confectionary	2 months	40
7	Certificate course in South Indian Cookery	1 month	40
8	Certificate course in North Indian Cookery	1 month	40
9	Certificate course in Continental Cookery	1 month	40
10	Certificate course in Oriental Cookery	1 month	40
11	Certificate course in Carving	15 days	40
12	Certificate course in House Keeping	1 month	40
13	Certificate course in Front Desk Operations	1 month	40
14	Certificate course in Event Management	2 months	40
15	Certificate course in Retail Management	2 months	40
16	Certificate course in Food Safety & Hygiene	1 month	40
17	Certificate course in Coffee & Café Operations	1 month	40
18	Certificate course in Commercial Cookery	2 months	40
19	Certificate course in Hospitality Communication	2 months	40

AC 52.22.2   After deliberating on the programmes the Academic Council was of the view that these programmes are to be placed before the JCC for consideration. The CCETC was requested to place the programmes in next Academic Council meeting after clearance by the JCC.

ITEM NO. 23   To consider and approve the Proposal for Commencement of a BBA Programme in Banking & Financial Services and an Executive MBA Programme in Collaboration with M/s. NIIT Limited

AC 52.23.1   The university has recently signed an MoU with M/s. NIIT Ltd. to have a collaboration to develop the following Academic Programmes:
1. BBA in Banking and Financial Services, and
2. Executive MBA

It was also informed that the School of Vocational Education and Training, School of Computer Information Sciences, Campus Placement Cell and CCETC are involved in the development of the proposed Academic Programmes in collaboration with M/s NIIT Limited. The Hon'ble Vice-Chancellor had scheduled two meetings which were attended by several Heads/Directors of the Schools/Divisions/Centres and Top Executives of the NIIT. The programme structure fee schedule duration etc. will we worked out and decided by Expert Committee to be appointed for the purpose. The Academic Council also considered the minutes of the various expert committee meetings.

AC 52.23.2   The Academic Council deliberated up on the proposal and suggested that the courses, structure, codes, title of the courses, credits etc. should be in line with the IGNOU regulations. A comprehensive proposal including the courses, title of the courses, credits etc. should be placed before the JCC, as mentioned in the MoU S.No. 4 strict adherence to the clauses in the MoU, School/Centre Board resolution be ensured. The copies of the minutes and MoU with NIIT are placed at **(Annexure 12).**

ITEM NO. 24   To consider and approve the Enhancement of duration and payment norm for the Internship programme (Course MFNP-011) of the M.Sc.(DFSM) Programme

AC 52.24.1   The School of Continuing Education has proposed for the Enhancement of duration and payment norms for the Internship programme (Course MFNP-011) of the M.Sc.(DFSM) Programme. It was informed that the enhancement of internship duration and enhancement of payment norms for the course internship (MFNP-011), which is part of the M.Sc. (DFSM) programme was taken up in the 39th School Board Meeting held on 27th July 2009. The Board approved the item in principle, however, it was suggested that these issues be discussed by an Expert Committee

constituted for the purposed and the report of the committee to be submitted for the consideration of the School Board.

The Expert Committee Meeting was held on 16th February, 2010 to discuss the issues related to enhancement of internship duration and the payment norms. The deliberations and the decisions taken during the expert committee meeting included:

1. The present Internship duration (8 credits i.e. 240 hours) of six weeks (8hour/s/week for 6 weeks) in the M.Sc. (DFSM) Programme should be enhanced to three months (16 credits – 480 hours i.e. 8 hours/week).
2. A three months internship will be mandatory for the M.Sc. (DFSM) Programme and P.G. Diploma in Dietetics and Public Nutrition Programme (which is an option provided to learners of M.Sc. (DFSM) Programme who would like to exit the programme after completing the 30 credit course work plus the 16 credit internship).
3. The Total credit weightage for the M.Sc. (DFSM) Programme would increase from 64 credits (54 credit course work plus 8 credit internship) to 72 credits (56 credit course work plus 16 credit internship),
4. The payment norms for the internship is enhanced from Rs.300/- to Rs.500/-.

The minutes of the Expert Committee meeting approved by the 41st School Board Meeting held on 18th February 2010.

AC 52.24.2   The Academic Council considered and approved the proposal for enhancement of duration, credits load, exit flexibility and payment norms for the internship of the course MFNP-011 for M.Sc. (DFSM) programme.

ITEM NO. 25   To consider the re-imbursement of Advertisement Expenditure to the International Partner Institutions

AC 52.25.1   The International Division submitted a proposal for the re-imbursement of Advertisement Expenditure to the International Partner Institutions.

To Director (I/c) informed that the University offers the programmes to its international students through Partner Institutions (PI) located all over the world. These Partner Institutions are private bodies functioning in their respective countries for the promotion of educational programmes of IGNOU. The International Division functions as the nodal agency to coordinate their activities. At the third Annual PI Coordinators Meet held during 11th-13th August, 2008, it was resolved that the advertisement

expenses of the PIS should be reimbursed as they are also promoting the programmes of the University in their respective countries on behalf of IGNOU.

It was also informed that the Division has been receiving proposals from various Partner Institutions who intend to collaborate with IGNOU for promotion of University's programmes resulting in increase in the number of Partner Institutes. In order to give wide publicity of University's programmes through such institutions the advertisement expenditure sought in the third Annual PI Coordinators Meet 2008 needs to be reviewed and the modalities for reimbursement of such expenditure needs to be approved by the competent authority. Hence, it is proposed that:

- The Partner Institute will get the design and content of the advertisement approved by the University (through the International Division) before publishing in two dailies / national newspapers.
- Such expenditure will be reimbursed only once in a financial year.
- The expenditure will not exceed INR 20,000/- (or equivalent amount in US$) or 50% of the advertisement expenditure whichever is less and the rest is to be met by the PIS.
- Once the proposal is approved by the Competent Authority, a clause in the prospective MoUs may be incorporated accordingly.

AC 52.25.2   The Academic Council deliberated upon the report of Annual Coordinators Meet, 2008 of International Partner Institutes **(Annexure 13)** and the issues involved in Re-imbursement of Advertisement Expenditure to International Partner Institutions and approved the proposal.

ITEM NO. 26   To consider and approve the proposal of Creation of "Sustainability Sciences" as a discipline in the School of Agriculture

AC 52.26.1   The Centre of Sustainable Development has submitted a proposal for creation of Sustainability Science as a discipline in the School of Agriculture was presented. Prof. M.K. Salooja explained the justification for the creation of Sustainability Sciences as a discipline.

AC 52.26.2
Dr. Latha Pillai, PVC informed that Sustainability Science is a new emerging field can be described by as ''improving society's capacity to use the earth in ways that simultaneously meet the needs of a much larger but stabilizing human population, sustain the life support systems of the planet, and substantially reduce hunger and poverty.''

Sustainability science includes global, social, and human systems in its purview. It is a practical problem-solving oriented discipline, which is based on the integration of natural social sciences with ethics, economic

sustainability, social sustainability and governance. Educational programmes of Sustainability Science have to be based on real life examples. It helps understanding the diverse issue associated with sustainability in a holistic manner and to propose vision and methods toward the development of sustainable society. Many Institutions across the globe have already established 'Sustainability Science' as a separate discipline.

Globally the issues of sustainability are diverse in nature and the first step is to look it under regional or country level. The major emerging issues in India are poverty, employment and rural development. India being an agrarian economy focuses agricultural sustainability as a core issue in the policy, planning and programmes.

The Chair for Sustainable Development is developing different programmes under the framework of Sustainability Science giving major attention to agricultural sustainability and rural development.

The Programmes under development by the Chair are as follows:

1. P G Diploma in Sustainability Science
2. P G certificate in Climate Change and Sustainable Development
3. Appreciation Programme on Sustainability Science
4. Leadership Programme in Nutrition Security and Sustainable Development
5. Appreciation Programme on Population and Sustainable Development
6. Appreciation Programme on Biodiversity and Sustainable Development
7. Appreciation Programme on Wetland Management and Sustainable Development
8. Appreciation programme on Sustainable Management of Ganga
9. Appreciation Programme in Himalayan Ecosystem and Sustainable Development
10. Appreciation Programme on Sustainability Audit

AC 52.26.3   The Academic Council considered and approved the proposal for Creation of Sustainability Science as a discipline in the School of Agriculture.

ITEM NO. 27   **To consider and approve the proposal for Two Certificate Programmes in Apparel Marketing & Merchandising and Apparel Production & Quality Management and MBA (on campus programme) with Sardar Vallabhbhai Patel Institute of Textile Management (SVPITM) under Ministry of Textile, Coimbatore**

AC 52.27.1   The Centre for Corporate Education & Training Consultancy had submitted the proposal for Two Certificate Programmes in Apparel Marketing & Merchandising and Apparel Production & Quality Management and MBA (on campus programme) with Sardar Vallabhbhai

Patel Institute of Textile Management (SVPITM) under Ministry of Textile, Government of India, Coimbatore. These proposals have been received from Regional Director, IGNOU.

AC 52.27.2   The Academic Council after deliberating upon the proposal resolved that an MoU / agreement be signed by the University with the SVPITM, Coimbatore and the proposal routed through JCC for consideration by Academic Council.

ITEM NO. 28   To consider and approve the proposal for Academic Programmes from Sh. Sanskar School of Etiquette and Career Development

AC 52.28.1   The Centre for Corporate Education & Training Consultancy had submitted the proposal for Academic Programmes from Sh. Sanskar School of Etiquette and Career Development. The request has been received from the following Academic Programmes:
1. BBA Retail Services,
2. Diploma in Hospitality & Travel Management,
3. Diploma in Housekeeping,
4. Diploma in Front Office, and
5. Diploma in Food & Beverage Service.

AC 52.28.2   The Academic Council suggested that as some of the programmes with similar nomenclature are being offered by the University from some other schools of studies, it has to be carefully evaluated in order to avoid duplication. After the discussion, it was decided that all the proposal for offering the above mentioned courses should be placed before the Academic Council after discussion in the Joint Coordinator Committee (JCC) and enter into an MOU with the Sh. Sanskar School of Etiquette and Career Development.

ITEM NO. 30   To consider and approve the proposal for Creation of Five Disciplines at NCDS

AC 52.30.1   The National Centre for Disability Studies had submitted a proposal for Creation of Five Disciplines in the NCDS.

Dr. Hemlata, Director (I/c) informed that the National Centre for Disabilities Studies is offering 21 programmes in various areas of disabilities ranging from Masters level to Certificate level. At present, only three faculty members are available at NCDS for maintenance and implementation of the programmes. Many academic programmes are in the process of development including the Ph.D. in Disability Studies.

AC 52.30.2	During the discussions the members were of the view that creation of five disciplines in the centre will be justifiable and the proposal requires to be re-looked. It was also suggested that a committee may be constituted for examining the issues involved in Creation of the Faculty Positions for the Centre under the Chairmanship of Prof. Pravin Sinclair, PVC. The other members of the committee suggested are Prof. P.R. Ramnujam, Director, STRIDE, Prof. M. Aslam, Director, SOCE and Prof. Uma Alladi member of Academic Council.
AC 52.30.3	The Academic Council deferred the proposal for want of details regarding financial implications and other academic/administrative setups.

ITEM NO. 31   **To consider and approve the proposal for Eligibility Criteria of Students of Diploma in Aquaculture (DAQ) as 10+2**

AC 52.31.1	The School of Sciences has submitted the proposal for revising the Eligibility Criteria of Students of Diploma in Aquaculture (DAQ) as 10+2.
	Prof. Sunita Malhotra, Director, SOS informed that the Diploma in Aquaculture was put up on offer from Jan. 2010 with the approval of the Academic Council at its 50th Meeting held on 8th October, 2009. The eligibility for the programme was 10+2 with science. Meanwhile, the students from non science background also started making queries for admission in the diploma programme. Since this is a vocational course and offers career opportunity in the field it was decided to relax the qualifications for seeking admissions in the diploma. The School Board, School of Sciences approved the proposal at its 40th meeting held on 10th March, 2010.
AC 52.31.2	The Academic Council approved the proposal for Eligibility Criteria for Admission to Diploma in Aquaculture as 10+2 pass.

ITEM NO. 32   **To consider and approve the Phase 3 Form for Post Graduate Certificate Programme in Nanoscience**

AC 52.32.1	The School of Sciences presented the Phase 3 Form of PG Certificate Programme in Nanoscience. Prof. Sunita Malhotra, Director, SOS explained the objectives and salient features of the proposal and informed that the Phase 3 Form was approved by the School Board, School of Sciences at its 40th meeting held on 10th March, 2010. The School Board suggested that the following should be included as eligibility for enrollment to this programme in the Phase 3 Form point no. 10: "B.Sc. – General with Physics as one of the subjects"

AC 52.32.2   The Academic Council approved the Phase 3 Form **(Annexure 14)** for PG Certificate Programme in Nanoscience with the above addition in the eligibility criteria.

ITEM NO. 33   To consider and approve the Methodology for Practical Term-End-Examination for Post Graduate Certificate in Endodontics (PGCE) and Post Graduate Certificate in Oral Implantoloy (PGCOI)

AC 52.33.1   The School of Health Sciences submitted the Methodology for Practical Term-End-Examination for Post Graduate Certificate in Endodontics (PGCE) and Post Graduate Certificate in Oral Implantoloy (PGCOI).

Dr. Ruchika Kuba, Programme Coordinator explained the methodology for conducting the examination of PGCE and PGCOI in detail and informed the matter was placed before the School Board but it was deferred.

AC 52.33.2   The Academic Council considered and approved the proposed Methodology for Practical Term-End-Examination for Post Graduate Certificate in Endodontics (PGCE) and Post Graduate Certificate in Oral Implantoloy (PGCOI), subject to the approval of the item in School Board, School of Health Sciences.

ITEM NO. 34   To consider and approve the structure of the on-campus full-time mode Master's Degree Programme in Life Sciences, its detailed curriculum, mode of entry of students, evaluation methodology, list of paper setters, moderators and evaluators for the entrance test of the programme.

AC 52.34.1   The School of Sciences has submitted the course structure of the on-campus full-time mode Master's Degree Programme in Life Sciences, its detailed curriculum, mode of entry of students, evaluation methodology, list of paper setters, moderators and evaluators for the entrance test of the programme.

Prof. Sunita Malhotra, Director, SOS informed that the Academic Council in its 50th meeting held on 8th October 2009 considered and resolved to approve the concept paper by the faculty for Masters Degree in Life Science in Face-to-Face mode. The Expert Committee meeting was held and the recommendations of the Expert Committee regarding entry criteria, structure of M.Sc. (Life Sciences) programme, detailed curriculum and the scheme of examination are placed before the Academic Council.

AC 52.34.2   The Academic Council after deliberation on the proposal decided that the curriculum, mode of entry of students, evaluation methodology, list of paper setters, moderators and evaluators for the entrance test etc. falls with in the jurisdictions of the School Board and it may be considered and deliberated in detail in the School Board. The Academic Council approved the proposal subject to compliance of the suggestions of the School Board.

ITEM NO. 35   To consider and approve the proposal for Revision and up-gradation of the Post Graduate Diploma in Clinical Cardiology (PGDCC) programme

AC 52.35.1   The School of Health Sciences submitted a proposal for Revision and up-gradation of the Post Graduate Diploma in Clinical Cardiology (PGDCC) programme. It was informed that the programme was launched in 2006 in 16 PSCs with 113 enrolled students. At present, 50 PSCs have been notified across the country.   The course material of the programme has been written during 2005 before launching of the programme. The course materials need to be revised/re-written/edited to maintain the quality. Besides, the Programme Coordinators as well as the PICs/ACs (cardiologists) also feel that the implementation as well as evaluation strategies of the programme need to be revised.

Annual Enrolment in the Programme over last three years

Year	Number of the students Enrolled	Number of the students successfully completed this Programme
2006	113	82
2007	136	91
2008	253	-
2009	254	-

An Expert Committee Meeting and Advisory Committee Meeting was held for the revision & updation of the Post Graduate Diploma in Clinical Cardiology (PGDCC) programme at Escorts Heart Institute and Research Centre, New Delhi on 20th & 21st February 2010. Almost all the PICs participated among the 44 PICs from across the country.

In these two days meeting the following agenda were discussed and agreed by the group of experts:
1.   Revised Criteria for the establishment of a PSC of PGDCC Programme

2. Provision for the Guest Lecture.

3. Revised Eligibility criteria for the PIC and Academic Counsellors

4. Revised Minimum and Maximum number of students in each PSC

5. Improvement of the quality of the training by improving continuous training

6. Creation of a Question Bank for the PGDCC Programme

7. Revised Posting Schedule for the PGDCC Programme

The same recommendation of the Expert Committee Meeting and Advisory Committee Meeting was approved by School Board (Agenda Item No 40.8) of School of Health Sciences held on 30th March 2010.

Phase Zero Form of the PG Diploma in Clinical Cardiology (PGDCC) programme also has been approved by the School Board at its 40th meeting held on 30th March, 2010.

AC 52.35.2   The Academic Council considered and approved the proposal for revision and updation of the PG Diploma in Clinical Cardiology (PGDCC)

ITEM NO. 36   To consider and approve the Objectives, Work Plan, Science Communication Initiatives and Ph.D. Programme in Science Education and Mathematics Education under the Raman Chair

AC 52.36.1   The Raman Chair under Prof. P.T. Manoharan was established in the School of Sciences. The Objectives, Work Plan, Science Communication Initiatives, Ph.D. Programme on Science Education and Mathematics Education under Raman Chair are placed at **Annexure 15.**

AC 52.36.2   The Academic Council considered and approved the Objectives, Work Plan, Science Communication Initiatives, Ph.D. Programme on Science Education and Mathematics Education and other initiatives by Raman Chair.

ITEM NO. 37   To consider Phase 3 Form (DPR) for full time on campus programme in Diploma in Fire, Safety and Disaster Management

AC 52.37.1   The School of Vocational Education and Training has submitted Phase 3 Form for PG Diploma in Fire, Safety and Disaster Management. The programme consisting of 40 credits will be offered by IGNOU as full time on campus programme in collaboration with Security Skills Council of India (SSCI).

AC 52.37.2   During the discussions, it was brought out that the PG Diploma programme in Disaster Management is being offered by the School of Social Sciences. The Academic Coordination Division may ensure that any academic item placed before the Academic Council for its consideration and approval is first discussed and approved by the concerned School Board before it is brought to the Academic Council. The Academic Council agreed with this suggestion. The Academic Council also resolved that all programmes/Courses shall be considered by the Planning Board and/or its Standing Committee regularly.

AC 52.37.3   The Academic Council considered and approved the Phase 3 Form (DPR) for full-time on campus programme in Diploma in Fire, Safety and Disaster Management subject to the condition that there is no conflict/duplication with any other programme

It was resolved to take up the remaining items in an early meeting of the Academic Council's Standing Committee.

The meeting ended with a vote of thanks to the Chair.

(V.N. Rajasekharan Pillai)
Chairman

1. PROPOSED PROCESS OF CONDUCTION OF PGCE EXAMINATION

The process of conduction of the term end practical examination will be in the decentralized mode as is for the other medical programmes of IGNOU like PGDMCH and PGDGM. The Post Graduate Certificate in Endodontics programmes, has a term-end practical component which is conducted separately from theory examination. The PSCs will act as the examination centres and the PIC will act as the Examination Superintendent. Two examiners will get involved i.e. one external and one internal. The examination for both the courses MDTL001 and MDTL 002 will be held together on the same day. **The Counsellors of other subject experts involved in PGCE Programme currently or in the past and having minimum 5 years of teaching experience are eligible to become the examiners.**

The internal examiner will be identified by PIC. **The external examiners would be identified by the Programme in-charge of the respective centre and get the names approved by the programme coordinators in the School of Health Sciences as pr the following guidelines:**

- The expert fulfills the criteria for being an examiner
- Expert is external to the Programme Study Centre where the examination is being conducted
- In case another state is chosen, the External examiners will be preferable identified from the neighboring states to minimize the expenses on TA/DA
- No one should become an examiner to the same PSC on more than two consecutive occasions
- Attempt should be made to give opportunity to become examiner to as many counselors as possible to give them a sense of involvement

As per the decentralized process-

- The PIC would provide the date of examination, and name of internal examiner. The names of the external examiner will be proposed by the PIC and approved by the Programme Coordinator. The Programme In-charge will also provide the number of students expected to appear in the examination.
- The Regional Centre will provide an advance to the PSC as per the budget calculated according to the approved norms (approved by the 58th and 59th meetings of Finance Committee of their revised rates in future), provide examination stationery and issue letters to examiners (internal and external) appointing them as the examiner at the specified PSC.
- The PIC will get the examination conducted and then submit the award list along with examination bills for adjustment to the Regional Centre. The PIC will also send a copy of the award list to Programme Coordinator for record.

2. PROPOSED PROCESS OF CONDUCTION OF PGCOI EXAMINATION

The process of conduction of the term end practical examination will be in the decentralized mode as is for the other medical programmes of IGNOU like PGDMCH and PGDGM. The Post Graduate Certificate in Oral Implantology (PGCOI) programme, has a term-end practical component which is conducted separately from theory examination. The PSCs will act as the examination centres and the PIC will act as the Examination Superintendent. Two examiners will get involved i.e. one external and one internal. The examination for both the courses MDTL004 and MDTL 005 will be held together on the same day. **The Counsellors of other subject experts involved in PGCOI Programme currently or in the past and having minimum 5 years of teaching experience are eligible to become the examiners.**

The internal examiners will be identified by PIC. The external examiners would be identified by the Programme In-charge of the respective centre and get the names approved by the programme coordinators in the School of Health Sciences as per the following guidelines:
- The expert fulfills the criteria for being an examiner
- Expert is external to the Programme Study Centre where the examination is being conducted
- In case another state is chosen, the External examiners will be preferable identified from the neighboring states to minimize the expenses on TA/DA
- No one should become an examiner to the same PSC on more than two consecutive occasions
- Attempt should be made to give opportunity to become examiner to as many counselors as possible to give them a sense of involvement

As per the decentralized process-

- The PIC would provide the date of examination, and name of internal examiner. The names of the external examiner will be proposed by the PIC and approved by the Programme Coordinator. The Programme In-charge will also provide the number of students expected to appear in the examination.

- The Regional Centre will provide an advance to the PSC as per the budget calculated according to the approved norms (approved by the 58th and 59th meetings of Finance Committee of their revised rates in future), provide examination stationery and issue letters to examiners (internal and external) appointing them as the examiner at the specified PSC.
- The PIC will get the examination conducted and then submit the award list along with examination bills for adjustment to the Regional Centre. The PIC will also send a copy of the award list to Programme Coordinator for record.